
To: TCAA Board

From: Ross Statham, Secretary

Re: **Website & Email Report**

Date: December 13, 2021

1. Our hosting provider, Bluehost, was having technical issues with their servers and email far too numerous to mention. As noted earlier, I had decided to start looking elsewhere, especially needing someone who could host our new kbcr.gov government website without breaking the bank. (Some were quoting as much as \$4000 per month.) After two weeks of hard research, lots of phone calls and some additional gray hairs, I selected knownhost.com, a US-based company with multiple servers here in the US and domestic technical support, at a cost of \$145 per quarter. This was discussed with Logan Chappell, our Treasurer, and approved as its within my purchasing authority. I paid for the first quarter out of my own pocket as a donation.
2. On November 22, 2021 we brought our kbcr.gov website to life at 3:15 pm.
3. On November 23, 2021 I was able to create and test our new kbcr.gov email accounts, as well as move our old website over to the new server and set it up to forward to the new site. We also installed an SSL certificate. New email forwards for all board members were created.
4. That same day I cancelled our account with Bluehost.
5. On November 24, 2021 I went through all pages of the site and tweaked all of the pages, paying special attention to contact information and the board email address on the board of directors page.
6. Mark Wilson has updated his and Brenda's Outlook with their new email addresses.
7. We had an email issue with AT&T blocking our emails to them from kbcr.gov. Their Postmaster has resolved this issue as of December 10th.
8. Emails to kbcr.gov from AVCON are being blocked by their outbound email server. I asked them to continue using old email addresses (short term fix) and to ask their IT department to "whitelist" us (long term fix). Email issues such as this one and #7 were not unexpected and are normal with new URLs such as ours.
9. Future plans: I am concerned about what would happen to our website should I pass suddenly as happened with our previous Treasurer. My plans for the next eight weeks are to migrate our site over to WordPress, which is a secure content management system and give us a better look and feel than we currently have, and to keep Mark in the loop on this. This will allow any of us to more easily manage things moving forward, and make it easier for anyone with only a basic amount of computer skills to add or tweak our site as needed.
10. Mark has been provided the new credentials for Knownhost and for the Control Panel.