

## Regular Board Meeting Minutes

December 14, 2021 5:00 PM, Airport Conference Room

*In attendance were board members, participants and guests as listed on the attached sign-in sheet.*

1. **Call to Order-** Jack Locke, Chairman called meeting to order at 4:56 PM; a quorum was confirmed. (See attendees listed on attached sign-in sheet.)
2. **Invocation** - Logan Chappell
3. **Review of Agenda.** The Agenda was reviewed and unanimously accepted.
4. **Consent Agenda items were unanimously approved as submitted:**
  - a. Last month's meeting minutes
  - b. Treasurer's report
  - c. Airport Manager's Report
  - d. AVCON report
  - e. Grant Activity Report
5. **Audience wishing to speak:** None.
6. **Other Old Business:**
  - a. Website & Technology Report (Statham) was accepted, enclosed.
  - b. KCBR Identifier & new RNAV 01 approach – Statham reported that effective December 2, 2021 our airport identifier became KBCR and our new RNAV 01 approach went "live".
  - c. Statham reported that he and Brenda Wilson have selected a Bay County process server, who recently served a legal notice (regarding our intent to file an FAA lien) at a cost to the authority of \$55 per service. No action on the part of the board.
7. **New Business**
  - a. Treasurer Logan Chappell noted that our last (required) annual audit was at a cost of \$9,000, and on the recommendation of board member Tiffany Garling he found a new firm, who agreed to do our next audit at a projected price of \$7,200 (a 20% reduction). Statham moved, and Brooks seconded that our Chairman sign an engagement letter to move forward. Carried.
8. **Adjourned** at 5:07 PM.

These minutes were compiled by the Secretary on behalf of the Board of Directors, and when subsequently approved by the Board of Directors and signed by the Secretary, shall constitute a true record to be included with the official legal records.



Ross E. Statham, Secretary